

## Booth Application Form

**Company Name:**

**Artist/Practitioner/Trader Name/s:**

**Contact Telephone Number:**

**Email Address:**

**Company Address:**

**Business Outline:**

**How did you hear about Epidermis:**

*If your trade requires a license to operate legally (EHO), you will need to provide us with a copy for our records and for the registration to the local council overseeing the convention.*

*Epidermis operates under strict guidelines to ensure the safety of all visitors, practitioners, traders and staff. Failure to submit the relevant license/s will result in the termination of your application.*

**License/s you are submitting:**

**Council that authorised your license:**

### Booths

There are 120 booths available at this convention and these are sold on a 'first come first served' basis. To avoid disappointment, please book your space and any optional extras, as far in advance as possible.

**Size:** 3m x 2m (W x D)

**Price:** £270

**Each booth comes with 1 double power socket.**

*(Regular UK 3 pin)*

**Tattoo artist's booths will also include a convention pack.**

*(Contents: 5x Black Lapcloths, 1x Apron, 5x Clipcord Sleeves, 5x Machine Bags, 1x Arm Sleeve, 2x Surgical Masks, 20x Mixed Ink Cups (5x 9MM, 10x 11MM, 5x 14MM), 1x 0.25g Hustle Butter Packette, 2x Unigloves Razors, 2x Alcowipes)*

*Body modification booths are reduced to 2 occupants.*

### Optional

- 1 x chair = £3
- 1 x small table (Approx 600mm x 600mm) = £5
- White cloth to suit small table = £7
- Large table (Approx 600mm x 1200mm) = £6
- White cloth to suit large table = £7
- LED light strip = £40

*(Although there is sufficient light within the venue, you may require something extra to draw visitors in)*

- Stand design & build = £POA

*NiMo offers full or partial design & build services. This is a great way to really catch the eyes of visitors.*

**\*\*ALL PRICES WITHIN THIS DOCUMENT ARE INCLUSIVE OF VAT\*\***

Please fill out the form below and return via email to [epidermis@nimoeventsltd.com](mailto:epidermis@nimoeventsltd.com)

Alternatively, you can post it to:

*NiMo Events Ltd  
14 Curlew Close  
Okehampton  
EX20 1SE*

Or, if you would prefer, we will be very happy to take all enquiries and orders over the phone:

*Landline: 01837 338 415  
Mobile: 07398 212 301*

Description	Price (£)	Quantity	Sub-Total
Booth	270		
Chair	3		
Small Table	5		
White Cloth (Small Table)	7		
Large Table	6		
White Cloth (Large Table)	7		
LED Light Strip	40		
		<b>Grand Total:</b>	

**10% Discount for bookings of 5 booths or more.**

*(To qualify for the discount, 5 or more booths must be booked using only one application form. The discount will only apply to the booth price, NOT the optional extras)*

Following approval of your application, an invoice will be sent accordingly.

*An up-front payment of 50% of your invoice will be required to secure your place at Epidermis.  
The final 50% is due 60 days prior to the event.*

## Terms & Conditions

If the application is successful, a deposit of 50% of the invoice will be required immediately to secure the position at Epidermis. This deposit is NOT refundable.

If the applicant wishes to cancel an application and has given at least 12 weeks notice, having already paid in full, they will receive a 50% refund.

Although very unlikely, NiMo Events Ltd reserves the right to change the venue or dates of the event. However, if this occurs, a full refund will be offered with as much notice given as possible.

The applicant/s named on this form, accepts all responsibility for their actions and procedures while attending the event. NiMo Events Ltd and it's staff, sub-contractors and Westpoint (including it's staff) will not be held responsible for any losses, damages, accidents or theft in the applicants work area. It is advisable that the applicant/s review their insurance policy, to make sure they are covered in the unlikely event that any of the above occur.

The applicant/s must have public and employers liability insurance to cover themselves at the event. NiMo Events Ltd staff will have the right to ask for these documents for viewing. The event runs on strict guidelines put in place by NiMo Events Ltd, Westpoint and the local Council to ensure the safety of all visitors, practitioners, traders and staff (including sub-contractors).

Booth setup must be completed by 9.30am on 21st October 2017.

It is advisable that exhibitors setup their booths on the 20th October 2017. This will ensure there is no late movement of goods trolleys or any other vehicles, resulting in a breach of Health & Safety.

Booths must NOT be vacated before 6.00pm on the 22nd October 2017 due to public Health & Safety. If this condition is ignored, the booth holder may be fined. Early vacation is at the discretion of NiMo Events Ltd and will be revised on the day. This can be requested by contacting one of the NiMo Events Ltd team members.

Booths must be vacated by 8.00pm on 22nd October 2017.

Walkways must not be obstructed during setup. The floorpan has been designed so there is plenty of room for setup, however, a level of courtesy and respect for others goes a long way. Any exhibitors deliberately causing problems for others will be asked to refrain from doing so. Failure to adhere to this warning will result in the removal of the exhibitor and termination of the contract and loss of any investment.

Banners and Posters etc. may be attached to booths using clamps.

Any damages to the booths or venue must be paid for.

Tattoo Artists and Piercers ARE permitted to sell prints, t-shirts, aftercare and other non tattoo/ piercing equipment items from their booths.

Machine builders may sell their own machines to the trade only and must NOT sell items on behalf of suppliers, companies or other machine makers.

The sale of inks, tattoo equipment, piercing equipment or anything else that is already available from the trade suppliers in attendance is NOT permitted. A trade booth will be required to sell these products.

The convention falls under the jurisdiction of East Devon District Council Environmental Health.

Exhibitors agree to answer any questions or enquiries made by EDDC appointed officers.

All electrical equipment used at the event must be PAT tested, which is the responsibility of the owner/exhibitor of said equipment. Any items not containing a valid and in-date PAT test sticker will not be allowed to be used.

By signing this form, the applicant is entering into a contract and accepts all the terms & conditions within it.

Sign:

Print:

Date: